

CITY OF VENTURA MOBILE HOME RENT REVIEW BOARD MINUTES

Gary Jacobs, Chair
Burt Auerbach, Vice Chair
Terry Towner, Board Member
Rob Corley, Board Member
Vacant, Board Member

Peter Gilli, Community Development Director
Yesania Anderson, Rent Administrator
Megan Lorenzen, Staff Counsel
Jeff Malawy, Board Counsel

MINUTES – SPECIAL MEETING MONDAY, DECEMBER 21, 2020, 2:30 P.M. ZOOM VIRTUAL MEETING

The meeting was called to order at 2:30 pm.

ROLL CALL

PRESENT: Vice Chair Auerbach and Members Towner and Corley
ABSENT: Chair Jacobs

PLEDGE OF ALLEGIANCE

Vice Chair Auerbach led the Pledge of Allegiance.

BOARD COMMUNICATIONS

Vice Chair Auerbach thanked Lou Cunningham on behalf of the Board for his years of service on the Board. Welcome to the newest Board Member Rob Corley. Introduction of Peter Gilli, Community Development Director.

STAFF COMMUNICATIONS

Staff Counsel Meg Lorenzen updated the Board about the status of the mobile home survey. The third-party survey company sent out the survey in the Fall (approximately 1,300 mailers) and the results (approximately 800 responses) were received in October 2020. The survey company is preparing a report to provide to City Council in 2021 and staff will present the results to this Board at that time.

There is one vacancy on the Board and Member Terry Towner's term has expired. Member Towner has reapplied, but will have to interview for reappointment. Recruitment for the positions has been extended until January 14, 2021.

CONSENT ITEMS

1. MINUTES

RECOMMENDATION

Approve the minutes from the December 19, 2019 regular meeting.

DRAFT

Member Towner made a motion to approve the minutes. Member Cunningham seconded. The vote was as follows:

AYES: Vice Chair Auerbach and Member Towner

NOES: None

ABSENT: Chair Jacobs

ABSTAIN: Member Corley

The motion carried 2-0, with Member Corley abstaining.

2. MOBILE HOME PARKS RENT INCREASE UPDATE

INFORMATION ONLY

Staff will update the Board about the most recent rent increases for mobile home parks under the City of San Buenaventura's rent stabilization ordinance, from December 19, 2019 to December 20, 2020.

FORMAL ITEM

3. ANNUAL REPORT TO CITY COUNCIL

RECOMMENDATION

Approve the Annual Report to the City Council concerning the activities and actions of the Board.

Member Towner made a motion to approve the Annual Report: Member Corley seconded. The vote was as follows:

AYES: Vice Chair Auerbach and Members Towner and Corley

NOES: None

ABSENT: Chair Jacobs

4. MANUAL OF PROTOCOLS – QUARTERLY SCHEDULE FOR 2021

RECOMMENDATION

Discuss the quarterly schedule in the Manual of Protocols section I.A. and select meeting dates for 2021.

Member Towner made a motion to approve the following quarterly meeting schedule for 2021 calendar year with the understanding there may be changes due to the need to schedule virtual platforms with the City Clerk's office: March 18, June 17, September 16, and December 16. Member Corley seconded. The vote was as follows:

AYES: , Vice Chair Auerbach and Members Towner and Corley

NOES: None

ABSENT: Chair Jacobs

DRAFT

City of San Buenaventura
Mobile Home Rent Review Board

The motion carried 3-0.

5. SELECTION OF CHAIR AND VICE CHAIR

Member Towner made a motion to nominate Vice Chair Auerbach as Chairman. Member Corley seconded. The vote was as follows:

AYES: Members Towner and Corley

NOES: None

ABSENT: Chair Jacobs

ABSTAIN: Vice Chair Auerbach

The motion carried 2-0 with Vice Chair Auerbach abstaining.

Chair Auerbach made a motion to nominate Member Towner as Vice Chairman. Member Corley seconded. The vote was as follows:

AYES: Chair Auerbach and Members Towner and Corley

NOES: None

ABSENT: Member Jacobs

The motion carried 3-0.

PUBLIC COMMUNICATIONS

SPEAKER:

Members of the Public: none.

ADJOURNMENT

The meeting was adjourned at 3:04 pm.

DRAFT

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